

Grievance Letter Regarding Heating Problems

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I am writing to formally express my grievance regarding persistent heating problems in my apartment ([Your Apartment Number]) located at [Property Address]. Despite multiple attempts to address this issue verbally, I have yet to see any substantial resolution.

Since [date when the issue began], the heating system has been inadequate, resulting in uncomfortable living conditions. I have made repeated requests for repairs, specifically on [list any specific dates or previous communications], but the situation remains unresolved.

I kindly request that you take immediate action to rectify this issue. Please respond by [a specific date] so we can discuss a suitable plan to ensure the heating problems are addressed promptly.

Thank you for your attention to this matter. I look forward to your swift response.

Sincerely,

[Your Name]