

Letter of Proposal for Promotional Items

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are excited to propose a collaboration for [Festival Name] scheduled to take place on [Date]. As part of the festival's promotional efforts, we would like to create unique promotional items that represent both our brand and the spirit of the festival.

Our theme for this year is [Theme], and we envision promotional items such as [List of Suggested Items, e.g., t-shirts, tote bags, mugs, etc.]. These items will not only enhance the festival experience but also serve as lasting mementos for attendees. We believe they can effectively engage our audience and enhance overall festival visibility.

We are committed to ensuring that the design and quality of these items reflect the standards of both our brand and the festival. We propose to discuss design concepts and budget options at your earliest convenience.

Thank you for considering our proposal. We look forward to the possibility of collaborating to create memorable experiences for all festival-goers.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]