

On-Site Maintenance Service Agreement

Date: [Insert Date]

To: [Client's Name]

Address: [Client's Address]

Dear [Client's Name],

We are pleased to confirm our on-site maintenance service agreement as discussed. Below are the details of our engagement:

Service Details

- **Service Type:** [Description of maintenance service]
- **Location:** [Service Location]
- **Date and Time:** [Scheduled Date and Time]
- **Duration:** [Estimated Duration]

Terms and Conditions

[Insert terms and conditions related to the service]

Contact Information

If you have any questions or require further information, please do not hesitate to contact us at:

Email: [Your Email] | Phone: [Your Phone Number]

Thank you for choosing our services. We look forward to assisting you!

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]