

Follow-Up Request for Multilingual Sign Approval

Date: [Insert Date]

To: [Recipient's Name]

From: [Your Name]

Subject: Follow-Up on Multilingual Sign Approval Request

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on my previous request submitted on [Insert Date of Initial Request] regarding the approval of the multilingual signs for [Specify Purpose or Location].

The proposed signs will greatly enhance accessibility and communication for our diverse community, and I am eager to move forward with this initiative. If there are any additional details or modifications needed, please let me know at your earliest convenience.

Thank you for your attention to this matter. I look forward to your prompt response.

Warm regards,

[Your Name]

[Your Position]

[Your Contact Information]

[Your Organization]