

Giveaway Coordination Letter

Date: [Insert Date]

To: [Recipient's Name]

From: [Your Name]

Subject: Coordination for Upcoming Promotional Giveaway

Dear [Recipient's Name],

I hope this message finds you well. As part of our promotional campaign for [Product/Service Name], we are excited to announce a giveaway that will engage our audience and enhance our brand visibility.

We would like to coordinate with you on the following aspects of the giveaway:

- **Giveaway Prize:** [Describe the prize]
- **Duration:** [Start Date] to [End Date]
- **Promotion Channels:** [List channels such as social media, email newsletters, etc.]
- **Entry Requirements:** [Outline how participants can enter]

We believe that your collaboration will add significant value to this campaign. Please let us know a convenient time for us to discuss the details and align our efforts.

Thank you for your continued partnership. We look forward to a successful giveaway!

Best regards,
[Your Name]
[Your Position]
[Your Company]
[Contact Information]