

# Special Dietary Request Confirmation

Dear [Recipient's Name],

Thank you for your recent inquiry regarding special dietary requirements. We are pleased to confirm that we have received your request for [specific dietary needs, e.g., gluten-free, vegan, etc.] and have made the necessary arrangements to accommodate your needs.

Details of your dietary request are as follows:

- **Name:** [Recipient's Name]
- **Date of Event:** [Event Date]
- **Specific Dietary Needs:** [Dietary Details]

If you have any further questions or additional requests, please do not hesitate to contact us at [Contact Information]. We look forward to serving you.

Best regards,  
[Your Name]  
[Your Position]  
[Your Organization]