

Childcare Service Schedule Change Notification

Dear [Parent's Name],

We hope this message finds you well. We are writing to inform you of a change in our childcare service schedule effective [start date].

New Schedule:

- Monday: [New Time]
- Tuesday: [New Time]
- Wednesday: [New Time]
- Thursday: [New Time]
- Friday: [New Time]

We understand that changes can be challenging, and we appreciate your understanding and flexibility during this transition. If you have any questions or concerns, please do not hesitate to contact us.

Thank you for your continued support.

Sincerely,

[Your Name]

[Your Title]

[Childcare Service Name]

[Contact Information]