

# Childcare Service Enrollment Request

Date: [Insert Date]

To Whom It May Concern,

I am writing to request enrollment for my child, [Child's Name], at your childcare service for the upcoming [insert term/period]. We have heard wonderful things about your program and believe it would be a great fit for our family.

Details of my child:

- Name: [Child's Name]
- Date of Birth: [Child's Date of Birth]

Please let me know about the availability and any necessary steps to proceed with the enrollment process. Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]