

# Termination of Multilingual Translation Agreement

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Company]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Termination of Multilingual Translation Agreement

I am writing to formally terminate the Multilingual Translation Agreement dated [Insert Date of Agreement] between [Your Company Name] and [Recipient's Company Name].

As per the terms outlined in the agreement, we are providing [Insert Number of Days] days notice, and the termination will be effective as of [Effective Date].

We appreciate the services provided to date and wish [Recipient's Company Name] all the best in future endeavors.

Should you have any questions or require further discussion, please feel free to contact me at [Your Phone Number] or via email at [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Job Title]

[Your Company Name]