

Confirmation of Multilingual Translation Project

Date: [Insert Date]

To: [Client's Name]

[Client's Address]

Dear [Client's Name],

We are pleased to confirm our agreement to proceed with the multilingual translation project as discussed. Below are the details of the project:

- **Project Title:** [Project Title]
- **Source Language:** [Source Language]
- **Target Languages:** [List of Target Languages]
- **Expected Completion Date:** [Completion Date]
- **Total Word Count:** [Total Words]
- **Agreed Rate:** [Rate per Word/Total Fee]

We appreciate your trust in us and look forward to delivering high-quality translations. Please feel free to reach out if you have any questions or require further information.

Thank you for choosing our services.

Sincerely,

[Your Name]

[Your Position]

[Your Company's Name]

[Your Company's Address]

[Your Contact Information]