

Booking Confirmation

Dear [Group Leader's Name],

We are pleased to confirm your accommodation booking for the following group reservation:

Reservation Details

- Group Name: [Group Name]
- Check-in Date: [Check-in Date]
- Check-out Date: [Check-out Date]
- Number of Guests: [Number of Guests]
- Room Types: [Room Types]
- Total Amount: [Total Amount]

Payment Information

Your payment of [Payment Amount] has been received. Thank you!

Special Requests

[Any special requests made by the group]

Contact Information

If you have any questions or require further assistance, please do not hesitate to contact us at:

Email: [Email Address] | Phone: [Phone Number]

Thank you for choosing [Hotel Name]. We look forward to welcoming your group!

Sincerely,
[Your Name]
[Your Position]
[Hotel Name]