

Accommodation Booking Confirmation

Dear [Attendee's Name],

We are pleased to confirm your accommodation booking for the upcoming [Event Name] scheduled on [Event Dates]. Below are your booking details:

Booking Details

- **Hotel Name:** [Hotel Name]
- **Check-in Date:** [Check-in Date]
- **Check-out Date:** [Check-out Date]
- **Room Type:** [Room Type]
- **Reservation Number:** [Reservation Number]

Contact Information

If you have any questions or require further assistance, please do not hesitate to contact us at [Contact Information].

We look forward to welcoming you to [Event Name]!

Best regards,

[Your Name]

[Your Position]

[Your Organization]

[Contact Information]