

Your Name  
Your Address  
City, State, Zip Code  
Email Address  
Phone Number  
Date

Repair Company Name  
Company Address  
City, State, Zip Code

Dear [Repair Company Manager's Name],

I am writing to express my dissatisfaction with the appliance repair service I received on [Date of Service]. Despite the technician's visit to address the issues with my [Appliance Name], I am still experiencing problems.

When I called for service, I was assured that my appliance would be repaired effectively. However, since the service, I have encountered the following ongoing issues: [List specific issues]. This has caused significant inconvenience and frustration.

Thank you for your prompt attention to this matter. I look forward to your swift response.

Sincerely,  
[Your Name]