

# Entertainment Act Booking Confirmation

Date: [Insert Date]

To: [Entertainers' Name or Company]

Address: [Entertainers' Address]

Dear [Entertainer's Name],

We are pleased to confirm your booking for the entertainment act at our upcoming themed party. Below are the details of the event:

## Event Details

- Event Date: [Insert Event Date]
- Event Time: [Insert Event Time]
- Venue: [Insert Venue Name and Address]
- Themed Party: [Insert Theme] (e.g., Masquerade Ball, 80's Night)
- Duration of Performance: [Insert Duration]

## Payment Details

Total Fee: [Insert Amount]

Deposit Paid: [Insert Amount] on [Insert Deposit Date]

Balance Due: [Insert Amount] to be paid on the day of the event.

Please confirm your acceptance of this booking by signing and returning a copy of this letter.

Looking forward to an exciting event!

Best Regards,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]

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Accepted By: \_\_\_\_\_ Date: \_\_\_\_\_