

Customer Complaint Letter

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Date]

[Utility Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Customer Service Department / Specific Name],

I am writing to formally complain about the persistent voltage fluctuation issues I have been experiencing at my residence located at [Your Address]. These fluctuations have been occurring for the past [duration] and have resulted in significant inconvenience and potential damage to my electrical appliances.

Despite following all recommended procedures to address this issue, including [mention any steps you have taken, such as checking connections or using surge protectors], the problem persists. It often manifests as flickering lights, dimming, and occasional outages.

I kindly request prompt action to investigate and rectify the voltage fluctuation issue. I would appreciate a confirmation of receipt of this complaint and an update regarding the steps that will be taken to resolve this matter.

Thank you for your attention to this serious issue. I look forward to your swift response.

Sincerely,
[Your Name]