

Security Services Contract Inquiry

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Company]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

[Recipient Name]

[Recipient Title]

[Recipient Company]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to inquire about your security services and the possibility of establishing a contract for our company. As we prioritize safety and security for our operations, we are keen to understand the options available to us.

Could you please provide detailed information on the following:

- Types of security services offered
- Pricing and payment terms
- Minimum contract duration
- Response time and emergency protocols
- Any ongoing training or certifications for your staff

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Your Company]