

Invitation to Join Our Event Planning Committee

Dear [Partner's Name],

We are excited to announce the formation of an Event Planning Committee for our upcoming corporate events, and we would like to extend a formal invitation to you and your organization to participate.

Your insights and experience would be invaluable in shaping the success of our events, and we believe that collaboration with our esteemed corporate partners will enhance the overall experience for everyone involved.

Committee Details:

- **First Meeting:** [Date]
- **Time:** [Time]
- **Location:** [Venue/Virtual Link]

Please RSVP by [RSVP Date] to confirm your participation. We look forward to partnering with you in creating memorable events that align with our corporate values and goals.

Thank you for considering this opportunity. We hope to see you at our first meeting!

Warm regards,

[Your Name]
[Your Position]
[Your Company]
[Contact Information]