

Event Itinerary for Exhibitors

Date: [Event Date]

Location: [Event Venue]

Agenda

- **8:00 AM - 9:00 AM:** Registration & Breakfast
- **9:00 AM - 10:30 AM:** Keynote Address
- **10:30 AM - 12:00 PM:** Networking Session
- **12:00 PM - 1:00 PM:** Lunch Break
- **1:00 PM - 3:00 PM:** Exhibitor Showcase
- **3:00 PM - 4:30 PM:** Workshops & Breakout Sessions
- **4:30 PM - 5:00 PM:** Closing Remarks
- **5:00 PM - 6:00 PM:** Cocktail Hour

Contact Information

If you have any questions regarding the event, please reach out to:

[Your Name]

[Your Position]

[Your Company]

Phone: [Your Phone Number]

Email: [Your Email Address]

Important Notes

Please arrive at least 30 minutes early for registration and ensure you have all necessary materials for your exhibition.

Thank you for your participation, and we look forward to seeing you at the event!