

Event Itinerary

Dear Attendee,

We are excited to welcome you to our upcoming event! Below you will find the detailed itinerary to help you make the most of your experience.

Event Details

Event Name: Annual Business Conference

Date: October 15, 2023

Venue: Grand Hotel Conference Center, 123 Main St, City, State

Itinerary

- **8:00 AM - 9:00 AM:** Registration and Breakfast
- **9:00 AM - 10:30 AM:** Opening Keynote Speaker
- **10:30 AM - 11:00 AM:** Coffee Break
- **11:00 AM - 12:30 PM:** Breakout Sessions
- **12:30 PM - 1:30 PM:** Networking Lunch
- **1:30 PM - 3:00 PM:** Panel Discussion
- **3:00 PM - 3:30 PM:** Afternoon Break
- **3:30 PM - 5:00 PM:** Workshops
- **5:00 PM - 6:00 PM:** Closing Remarks & Thank You

Contact Information

If you have any questions or require assistance, please do not hesitate to reach out:

Email: info@eventcompany.com

Phone: (123) 456-7890

We look forward to seeing you at the event!

Best Regards,
The Event Team