

Request for Auction Item Donations

Dear [Donor's Name],

We hope this message finds you well. We are excited to announce our upcoming charity gala, **[Event Name]**, scheduled for **[Event Date]**. This event aims to raise funds for **[Charity Cause/Organization]** and will feature a live auction filled with exciting items and experiences.

We are reaching out to you to kindly request your support in the form of a donation for our auction. Your generous contribution can make a significant impact and help us achieve our fundraising goals.

Some ideas for auction items include:

- Gift certificates
- Artwork
- Travel packages
- Unique experiences

All donors will receive recognition during the event, in our promotional materials, and on our website. Your support will not only help us create a successful event but will also enhance your visibility in the community.

If you are interested in contributing, please contact us at **[Contact Information]** by **[Response Deadline]**. We would be happy to arrange for pick-up or accept donations at your convenience.

Thank you for considering our request. Together, we can make a difference!

Sincerely,

[Your Name]

[Your Position]

[Organization Name]

[Contact Information]