

Event Enrollment Verification

Date: [Insert Date]

To Whom It May Concern,

This letter is to verify the enrollment of the following individual for the upcoming event:

Participant Name: [Participant Name]

Email: [Participant Email]

Event Name: [Event Name]

Event Date: [Event Date]

Event Location: [Event Location]

If you have any questions or require further information, please feel free to contact us at [Your Contact Information].

Thank you.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]