

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Landscaping Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Landscaping Company Manager/Owner's Name],

I am writing to formally express my dissatisfaction with the landscaping services provided by your company on [date of service]. Unfortunately, the quality of work did not meet the expectations set forth during our initial discussions.

The following issues were noted:

- Poor plant placement, resulting in uneven growth and presentation.
- Inadequate soil preparation, leading to drainage problems.
- Dead or unhealthy plants installed in my garden.
- Incomplete clean-up after the project was finished.

Sincerely,

[Your Name]