

Letter of Sponsorship Request

Date: [Insert Date]

[Your Name]
[Your Position]
[Club Name]
[Club Address]
[City, State, Zip Code]

[Recipient's Name]
[Recipient's Position]
[Company/Organization Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient's Name],

We are reaching out to you on behalf of [Club Name], a dedicated group of individuals committed to fostering environmental awareness and action within our community. We are excited to announce our upcoming initiative, [Project Name], aimed at [brief description of the project, e.g., cleaning up local parks, planting trees, etc.], scheduled for [date of event].

This initiative not only seeks to enhance our local ecosystem but also to educate community members about sustainable practices. To make this vision a reality, we are seeking sponsorship from esteemed organizations such as yours to help fund the necessary supplies and promotional materials required for the event.

In return for your generous support, we would be pleased to acknowledge your company's contribution in our marketing materials, social media platforms, and during the event itself, which will provide excellent visibility and community recognition.

We would greatly appreciate the opportunity to discuss this partnership further. Thank you for considering our request. We look forward to the possibility of collaborating with [Company/Organization Name] to make a meaningful impact in our community.

Sincerely,
[Your Name]
[Your Position]
[Club Name]
[Contact Information]