

# Letter to Cable Service Provider

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

## Customer Service Department

[Cable Service Provider's Name]

[Provider's Address]

[City, State, ZIP Code]

Dear Customer Service Team,

I am writing to report an issue with my cable service that I have been experiencing since [insert date]. The details of the problem are as follows:

- Type of issue: [e.g., Service interruption, poor picture quality, etc.]
- Account number: [Your account number]
- Description: [Briefly describe the issue in detail]

Despite attempting troubleshooting steps including [list any steps you've taken], the issue persists. I kindly request your assistance in resolving this matter as soon as possible.

I look forward to your prompt response. Thank you for your attention to this issue.

Sincerely,

[Your Name]