

# Water Quality Grievance Letter

Date: [Insert Date]

To,  
[Recipient's Name]  
[Title/Position]  
[Organization/Department Name]  
[Address Line 1]  
[Address Line 2]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally express my concerns regarding the water quality in [specific location or water body]. As a resident of [your community or neighborhood], I have experienced several issues that pose significant environmental and health risks.

Specifically, I have observed the following:

- [Describe specific water quality issue, e.g., discoloration, foul odor, contamination sources]
- [Include any relevant data or observations]
- [Mention any potential health impacts or community concerns]

It is imperative that these issues be addressed promptly to ensure the safety and well-being of our community. I urge your office to investigate this matter thoroughly and take appropriate action.

Thank you for your attention to this pressing issue. I look forward to your prompt response.

Sincerely,  
[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Contact Information]