

Notice of Unsafe Drinking Water

Date: [Insert Date]

Dear [Recipient's Name],

We are writing to inform you that recent testing of the drinking water supply in your area has revealed the presence of contaminants that exceed safe limits. As a result, we advise against consuming the water until further notice.

The contaminants found include [list specific contaminants, e.g., bacteria, lead, etc.], which can pose health risks, particularly to young children, pregnant women, and individuals with compromised immune systems.

We recommend taking the following precautions:

- Do not drink, cook, or wash food with the tap water.
- Use bottled water for drinking and food preparation.
- Continue to monitor updates from local health authorities.

We are working diligently to resolve this issue and will keep you informed of any developments. For further information, please contact [insert contact information].

Thank you for your understanding and cooperation.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

[Contact Information]