

# Notice of Service Discontinuation

Date: [Insert Date]

Dear [Member's Name],

We hope this message finds you well. We are writing to inform you that, after careful consideration, the administration of [Club Name] has decided to discontinue certain services effective [Effective Date]. This decision was not made lightly, and we appreciate your understanding.

The services being discontinued include:

- [Service 1]
- [Service 2]
- [Service 3]

We encourage our members to explore alternative options within the community, and we are happy to assist you in finding suitable replacements for these services.

Thank you for your understanding and for being a valued member of [Club Name]. If you have any questions or concerns, please do not hesitate to reach out to us.

Sincerely,

[Your Name]

[Your Position]

[Club Name]

[Contact Information]