

# Event Confirmation Letter

Dear [Guest's Name],

We are pleased to confirm your attendance at the upcoming social club event. Here are the details:

- **Event:** [Event Name]
- **Date:** [Event Date]
- **Time:** [Event Time]
- **Location:** [Event Location]
- **Dress Code:** [Dress Code]

We are looking forward to an enjoyable evening filled with great company and activities. Should you have any questions or require further assistance, please do not hesitate to reach out.

Thank you for being a valued member of our social club!

Best regards,

[Your Name]

[Your Position]

[Club Name]

[Contact Information]