

Resignation Letter

Date: [Insert Date]

To: [Club President's Name]

[Club Name]

[Club Address]

Dear [Club President's Name],

I am writing to formally resign from my position as [Your Position] of [Club Name], effective [Last Working Day, e.g., two weeks from the date above].

It has been a privilege to serve alongside such dedicated members and contribute to our shared goals and activities. I am grateful for the experiences and friendships I have gained during my time in this role.

I wish the club continued success and hope to support its initiatives as a regular member in the future.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Contact Information]