

Apology for Non-Attendance

Dear [Club Name] Members,

I hope this message finds you well. I am writing to sincerely apologize for my absence at the recent meeting on [Date]. Unfortunately, [brief reason for absence, e.g., a personal obligation, illness, etc.].

I value our club and the connections I have made with each of you. Missing this gathering was not my intention, and I regret not being able to contribute to the discussions and activities.

I am committed to staying involved and making up for my absence. Please let me know if there is any way I can catch up on what I missed or assist in future events.

Thank you for your understanding. I look forward to seeing everyone at the next meeting.

Warm regards,

[Your Name]

[Your Contact Information]