

Letter of Dissatisfaction

Your Name: [Your Name]

Your Address: [Your Address]

Your City, State, Zip: [Your City, State, Zip]

Email: [Your Email]

Date: [Date]

To:

Customer Service
[Company Name]
[Company Address]
[Company City, State, Zip]

Subject: Dissatisfaction with Recent Purchase

Dear Customer Service,

I am writing to express my dissatisfaction with a recent purchase I made from your store. On [purchase date], I bought [item description] (Order Number: [order number]). Unfortunately, the product did not meet my expectations due to [reason for dissatisfaction: e.g., poor quality, wrong size, etc.].

Despite my excitement about this purchase, it has been disappointing for me because [additional details about the issues encountered]. I expected a higher standard of quality from your brand.

As a valued customer, I believe in the importance of customer satisfaction. I would appreciate it if you could arrange for a return or exchange, or offer a full refund. I have attached a copy of my receipt for your reference.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]