Dear [Member's Name],

I am deeply saddened to hear about your recent loss. Please know that my thoughts and prayers are with you during this incredibly difficult time.

While words may not ease your pain, I want you to know that you are not alone. We are here to support you in any way you need.

If there's anything I can do to help or if you'd like to talk, please do not hesitate to reach out.

With heartfelt sympathy,

[Your Name]

[Your Position]

[Your Organization]