

# **Subject: Appeal for Acknowledgment of Gift Delivery Issue**

Date: [Insert Date]

To Whom It May Concern,

I hope this message finds you well. I am writing to formally appeal for the acknowledgment regarding the delivery issue of a gift I sent on [Insert Delivery Date]. The order number is [Insert Order Number].

Despite my efforts to track the package, I have not received any confirmation of its delivery. I would appreciate your assistance in resolving this matter promptly, as the gift was intended for [Insert Recipient's Name] on [Insert Occasion].

Thank you for your attention to this issue. I look forward to your prompt response.

Sincerely,

[Your Full Name]

[Your Contact Information]