

Event Sponsorship Approval

Date: [Insert Date]

To: [Sponsor's Name]
[Sponsor's Company]
[Company Address]
[City, State, Zip Code]

Dear [Sponsor's Name],

We are pleased to inform you that your sponsorship proposal for the upcoming [Event Name] organized by [Club Name] has been approved. We appreciate your support and commitment to our community.

The event is scheduled to take place on [Event Date] at [Event Location]. As a sponsor, your company will receive the following benefits:

- Logo placement on event materials
- Recognition in press releases and advertising
- Complimentary tickets to the event

We look forward to partnering with you to make this event a success. Please feel free to reach out if you have any questions or require further details.

Thank you for your generous support.

Sincerely,

[Your Name]
[Your Title]
[Club Name]
[Contact Information]