

Engagement Proposal for Guest Speaker

Date: [Insert Date]

[Your Name]

[Your Position]

[Social Club Name]

[Address]

[City, State, Zip Code]

[Speaker's Name]

[Speaker's Position]

[Speaker's Organization]

[Address]

[City, State, Zip Code]

Dear [Speaker's Name],

We hope this letter finds you well. On behalf of [Social Club Name], I am pleased to extend an invitation for you to be a guest speaker at our upcoming event on [Event Date]. Our members are eager to learn from your expertise in [relevant topic], and we believe your contributions would be invaluable.

The event will take place at [Location] from [Start Time] to [End Time]. We anticipate an audience of approximately [number of attendees], all enthusiastic about engaging in meaningful discussions.

If you are available, we would love to discuss the possibility of your participation further. Please let us know a convenient time for you to connect. We look forward to the opportunity of collaborating with you!

Thank you for considering our proposal.

Warm regards,

[Your Name]

[Your Position]

[Contact Information]