

Subject: Concern Regarding Online Course Quality

Dear [Instructor's Name/ Course Coordinator's Name],

I hope this message finds you well. I am writing to express my concerns regarding the quality of the [Course Name] that I have been enrolled in since [Start Date].

While I appreciate the effort that goes into developing the course materials, I have encountered several issues that I believe are affecting my learning experience:

- Inconsistent course content updates
- Delayed responses to student inquiries
- Lack of engagement in discussion forums
- Technical difficulties with [specific platform or tools]

I believe addressing these issues will significantly enhance the learning experience for all students involved. I would appreciate your attention to these matters and any steps you may consider taking moving forward.

Thank you for your time and commitment to improving the course. I look forward to your response.

Sincerely,
[Your Name]
[Your Contact Information]
[Course Name]