

Letter Regarding Course Engagement Issue

Date: [Insert Date]

Dear [Instructor's Name],

I hope this message finds you well. I am writing to express my concerns regarding my engagement in the [Course Name] online course. Despite my efforts, I have been facing some challenges that have affected my participation and overall experience.

Specifically, I have noticed that [describe specific issues, e.g., difficulty with the course materials, technical problems, or lack of interaction]. This has made it challenging for me to fully engage with the content and participate in discussions.

I value this course and want to ensure I make the most of it. I would appreciate any guidance or resources you could provide to help me address these issues. Additionally, if you have any suggestions for improvement, I would be eager to hear them.

Thank you for your attention to this matter. I look forward to your response.

Sincerely,
[Your Name]
[Your Contact Information]