

Dear [Member's Name],

We hope this message finds you well! As a valued member of [Club Name], we want to remind you that your annual dues are due by [Due Date].

Your contribution helps us to maintain our activities and provide a great experience for all members.

Annual Dues Amount: \$[Amount]

Please make your payment by [Payment Method/Link] to ensure your membership remains active.

If you have already made your payment, please disregard this notice. Thank you for your continued support!

Sincerely,

[Your Name]

[Your Position]

[Club Name]

[Contact Information]