

Notice of Annual General Meeting

Date: [Insert Date]

To All Members,

We are pleased to announce that the Annual General Meeting (AGM) of [Club Name] will take place on [insert date] at [insert time]. The meeting will be held at [insert location].

The agenda for the meeting will include:

- Review of the past year's activities
- Financial statements presentation
- Election of new board members
- Open forum for member questions and suggestions

Your participation is important as we discuss the future of our club. Please RSVP by [insert RSVP date] to [contact information].

Thank you for your continued support and involvement in [Club Name]. We look forward to seeing you at the meeting!

Sincerely,

[Your Name]
[Your Position]
[Club Name]