

# Membership Resignation Notice

Date: [Insert Date]

To,

[Club Name]

[Club Address]

[City, State, Zip Code]

Dear [Club President/Administrator's Name],

I hope this message finds you well. I am writing to formally resign my membership from [Club Name], effective [Last Date of Membership].

It has been a pleasure being a part of this club, and I appreciate the experiences and friendships I have made during my time here. However, due to [brief reason for resignation, if desired], I have decided to step down.

Thank you for your understanding, and I wish the club continued success in the future.

Sincerely,

[Your Name]

[Your Contact Information]