

Request for Clarification on Pet Policy

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to request clarification regarding the pet policy in [mention specific context: e.g., our lease agreement, community guidelines, etc.].

As a resident/tenant, I want to ensure that I fully understand the rules and regulations concerning pet ownership within [mention specific location or community]. Specifically, I would like to clarify:

- The types of pets that are allowed.
- Any size or breed restrictions.
- The process for obtaining permission to have a pet.
- Any associated fees or deposits required.

Your guidance on this matter will be greatly appreciated so I can comply with the established policies. Thank you for your attention to this request. I look forward to your prompt response.

Sincerely,

[Your Name]