

Date: [Insert Date]

[Repair Service Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Service Manager/Owner's Name],

I am writing to provide feedback regarding my recent experience with the repair services provided by your company on [insert date of service]. Unfortunately, I found the service to be subpar and below the expectations I had based on your company's reputation.

During my visit, [describe the specific issues you encountered, e.g., delays, lack of communication, unsatisfactory repair quality]. This has caused [mention any inconvenience or problem caused by the service].

I believe that constructive feedback can help improve service quality. I hope you take this into account moving forward.

Thank you for your attention to this matter. I look forward to your response.

Sincerely,

[Your Name]

[Your Contact Information]