

Letter of Dispute Over Repair Service Charges

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Company Name]

[Company Address]

[City, State, ZIP Code]

Subject: Dispute Over Repair Service Charges

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally dispute the charges related to the repair services rendered on [date of service] for my [item/service]. The invoice number is [invoice number], and the total amount billed is [amount].

Upon reviewing the charges detailed in the invoice, I believe that there are discrepancies that need to be addressed. Specifically, [describe the issues with the charges, e.g., unclear pricing, services not provided, excessive charges, etc.].

I kindly request a detailed breakdown of the charges, along with any relevant documentation that supports the fees applied. Additionally, I would appreciate the opportunity to discuss this matter further to resolve the dispute amicably.

Thank you for your immediate attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]