

# Remote Work Housing Assistance Request

Date: [Insert Date]

To Whom It May Concern,

I hope this message finds you well. My name is [Your Name], and I am currently employed as a [Your Job Title] at [Your Company]. Due to the nature of my work, I have been given the opportunity to work remotely. I am reaching out to discuss potential housing assistance in relation to my remote work arrangements.

With my transition to remote work, I am seeking assistance to help cover housing costs, which have increased due to my need for a suitable workspace within my home. As such, I am requesting any available support or resources that could assist me during this adjustment period.

Thank you for considering my request. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Contact Information]