

# Complaint Letter for Delayed Financial Transactions

Your Name  
Your Address  
City, State, ZIP Code  
Email Address  
Phone Number  
Date

Bank/Company Name  
Customer Service Department  
Bank/Company Address  
City, State, ZIP Code

Dear Customer Service Manager,

I am writing to formally complain about the delay in processing financial transactions associated with my account (Account Number: XXXXXXXXX). Despite my numerous attempts to resolve this matter through customer service, I have not received satisfactory assistance.

On [insert date], I initiated a transaction of [insert amount] which was supposed to be processed within [insert time frame]. However, as of today, [insert date], the transaction has still not been completed, causing significant inconvenience and financial distress.

I request that this matter be addressed with urgency and that I receive a prompt response regarding the status of my transaction. It is essential that financial institutions maintain timely processing to preserve client trust.

Thank you for your immediate attention to this matter. I look forward to your prompt response.

Sincerely,  
Your Name