

Rent Reminder Notice

Date: [Insert Date]

To: [Tenant's Name]

Address: [Tenant's Address]

Dear [Tenant's Name],

This is a friendly reminder that your rent payment for the month of [Insert Month] is currently overdue. The total amount due is [Insert Amount].

We kindly ask that you make the payment as soon as possible to avoid any late fees. If you have already sent your payment, please disregard this notice.

If you are experiencing any difficulties or have any questions regarding your payment, please feel free to contact us at [Insert Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company/Property Management Name]

[Your Contact Information]