

Military Relocation Support Request

Date: [Insert Date]

[Your Name]

[Your Rank and Branch]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

To Whom It May Concern,

I am writing to formally request assistance regarding my upcoming military relocation. As a member of [Branch of Service] stationed at [Current Base/Location], I am in the process of relocating to [New Base/Location] due to [reason for relocation, e.g., reassignment, deployment].

Given the complexities involved with military relocations, I would greatly appreciate any support you could provide in terms of logistics, housing assistance, and resources available to service members and their families during the transition. Additionally, information about transportation allowances and any temporary housing arrangements would be extremely helpful.

I want to ensure a smooth transition for myself and my family, and your guidance would be invaluable. Thank you for taking the time to consider my request. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Rank and Branch]