

# Lease Renewal Discussion Letter

Date: [Insert Date]

[Tenant's Name]

[Tenant's Address]

[City, State, ZIP Code]

Dear [Tenant's Name],

I hope this message finds you well. As your current lease at [Property Address] is set to expire on [Lease Expiry Date], I would like to discuss the renewal terms with you.

We appreciate having you as a tenant, and we would like to offer you the opportunity to renew the lease for another term. Attached, you will find the proposed lease agreement along with any adjustments in terms of rent and conditions.

Please let me know a convenient time for us to discuss this further, and feel free to reach out if you have any questions or concerns.

Thank you for your attention, and I look forward to hearing from you soon.

Sincerely,

[Your Name]

[Your Title]

[Your Contact Information]