

Offer Letter for Commercial Property Sale

Date: [Insert Date]

[Seller's Name]
[Seller's Address]
[City, State, Zip Code]

Dear [Seller's Name],

I am writing to formally submit my offer for the purchase of the commercial property located at [Property Address]. After careful consideration and evaluation of the market, I am pleased to offer [Offer Amount] for the acquisition of the aforementioned property.

My offer is based on the following terms:

- **Offer Price:** [Offer Amount]
- **Down Payment:** [Down Payment Amount]
- **Contingencies:** [List any contingencies]
- **Proposed Closing Date:** [Closing Date]

We believe this offer reflects the current market conditions and the property's value. I am prepared to proceed with the necessary due diligence and can assure you of my commitment to closing this transaction promptly.

If you are in agreement with the terms of this offer, please sign and return a copy of this letter by [Response Deadline]. I look forward to your favorable consideration.

Thank you for your time and attention.

Sincerely,

[Your Name]
[Your Company Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email Address]