

Security Deposit Refund Denial Explanation

[Your Name]

[Your Title/Position]

[Landlord/Property Management Company Name]

[Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Tenant's Name]

[Tenant's Address]

[City, State, Zip Code]

Subject: Security Deposit Refund Denial

Dear [Tenant's Name],

We hope this message finds you well. This letter is to formally inform you regarding the status of your security deposit refund for the property located at [Property Address] following your move-out on [Move-Out Date].

After a thorough inspection of the premises, we regret to inform you that we are unable to authorize a full refund of your security deposit due to the following reasons:

- 1. [Detail specific reason, e.g., "Excessive damages to the living room wall"]
- 2. [Detail specific reason, e.g., "Unpaid utility bills accrued during your tenancy"]
- 3. [Detail specific reason, e.g., "Cleaning fees incurred which exceed normal wear and tear"]

As outlined in the lease agreement, deductions from the security deposit are permitted for damages beyond normal wear and tear and any outstanding charges. We have attached an itemized list of the deductions along with supporting photographs and documentation for your review.

We appreciate your understanding regarding this matter. If you have any questions or wish to discuss this further, please do not hesitate to contact us at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title/Position]

[Landlord/Property Management Company Name]